

Vacancy: Assignment for Consultancy *Protection in Practice* (4 months, Early Career-position)

PAX means peace. PAX brings together people who have the courage to stand for peace. Together with people in conflict areas and concerned civilians worldwide, PAX works to build dignified, and peaceful societies across the globe.

The protection of civilians in armed conflict is a widely shared objective, but effective ways to organize protection are few and far apart in today's violent conflicts. PAX aims to amplify the voices and capacities of civilians in conflict to improve the effectiveness of Protection of Civilians (PoC) actors and increase the security of local communities.

This position is based within the PoC team at PAX, in Utrecht. The PoC team's main activities include: survey research and advocacy in South Sudan and Iraq; training of and networking with PoC actors internationally; defence and security policy research and advocacy for inclusion of people-centred PoC policy at the UN, EU and NATO. We work with local partners, likeminded international organizations, military and diplomatic actors, researchers, politicians and policy makers (see our website www.protectionofcivilians.org for details.)

To consolidate and further develop and implement our efforts with international institutions such as the UN, NATO as well as national military actors such as the Dutch MoD, and to further strengthen our research and advocacy on how to protect civilians in practice, we are looking for a:

Consultant for our *Protection in Practice/Engaging International Actors* project

Responsibilities and deliverables

The consultant will work with the *Protection in Practice/Engaging International Actors* (PiP/EIA) project team to develop and implement a range of activities focusing on improving the standards for protecting civilians in practice. The consultant will contribute to the development of future research tracks and program design, improving social media dissemination and promotion of team materials, standardizing internal archiving and administration processes, as well as planning events and meetings with peers, stakeholders and target audiences.

Note that this is an Early Career assignment, and that the consultancy is likely to involve short travel abroad.

The consultant will report to the PiP/EIA Project Lead in the Protection of Civilians program. In terms of deliverables, the consultant is expected to:

- Support future project design;
 - Conduct two literature studies on topics identified by the Project team;
 - Complete an initial network mapping of the African Union and Arab League;
- Under the direction of the Program and/or Project Lead, assist with event planning;
 - Coordinate the organization of a PoC conference or networking event in The Hague;
 - Support the preparation of presentations and training materials, in the Netherlands or abroad;
- Under the direction of the Project Lead, design and implement a strategy for an enhanced public/social media presence and improved dissemination and promotion of project output;
 - Create templates and user guidelines for social media like X and LinkedIn;
 - Design a strategy for increased promotion of the Civilian Protection Podcast;
 - Propose an updated format for the team newsletter plus possible additional mail content;
- Under the direction of the Project Lead, update internal archiving and administration processes and tools;
 - Develop and implement a plan for a new project archiving and filing system;
 - Create a system to catalogue and make available all materials developed by the team for (military) training and exercises;
 - Identify and implement an easy-to-use network-monitoring tool.

We are looking for

We are looking for an ambitious and quality-driven candidate who wants to contribute to our team and invest in developing skills, expertise and relations relevant to the topic of Protection of Civilians. Our ideal candidate is a strong communicator with an eye for detail, combined with a pragmatic problem-solving approach. This individual should be able to build and maintain effective working relations with civilian as well as military organizations and individuals in a variety of contexts. Strong organizing skills, willingness to travel, and a drive to innovate would complete the description of our ideal candidate.

What we ask

- A degree in social or political sciences or similar educational discipline (please explain its relevance in your application)
- At least 1-2 years of practical work experience in programs relevant to peace and security in complex settings; experience with social media, research and/or event planning is strongly desired
- Possession of relevant KVK registration for this consultancy
- Excellent command of English is required; Dutch, Arabic, Ukrainian or French is a plus
- Strong writing and verbal communication skills, proven in intercultural contexts
- Willingness and ability to work with military entities and to occasionally travel abroad to attend to project activities
- Affinity with the goals of the PiP/EIA project and the core values of PAX
- In case of non-Dutch candidates, an existing valid work permit for the European Union and residency status in the Netherlands (the consultant is expected to work from the Utrecht PAX office) is required

What we offer

- A dynamic consultancy position in a high-paced, informal, international working environment in a committed and fun team
- Location of assignment: PAX Main Office, Utrecht, the Netherlands
- Assignment for approximately 60 days, in the period 1 December 2023 to 1 April 2024.
- Remuneration depending on experience but equivalent to regular employment in salary scale 8 of the PKN collective labor agreement
- Full reimbursement for home-to-work travel costs by public transport

Information and application

Visit our websites for further information on our team (<https://protectionofcivilians.org>) and PAX (<https://paxforpeace.nl>).

For questions regarding this position, please contact Wilbert van der Zeijden (PiP/EIA Project Lead) at vanderzeijden@paxforpeace.nl

Interested candidates matching the profile and requirements can submit their application – consisting of a letter of motivation (max. 1 page) and resume/CV in English (max. 2 pages) **only by emailing to POC@paxforpeace.nl**.

The closing date for response to this vacancy announcement is 24 November 2023.

PAX is an equal opportunity employer and encourages everyone with skills, passion and courage to participate. We invite applicants from all backgrounds, also with special needs, to apply for this position.