

Consultancy assignment: Junior Data Analyst for the Human Security Survey project

For the PAX Human Security Survey (HSS) research project, currently being implemented in Iraq and South Sudan, we are looking for a Junior Data Analysis Consultant (JDAC) to perform data analysis, reporting and presentation duties.

Deliverables*

- Daily progress reports for data collection in 1 location in Iraq, on a total of 15 days – using ODK Briefcase, StataSE, MS Excel
- Translated [AR-EN] & prepared data files for 4 survey locations in Iraq – using MS Excel, Google Translate
- Enumerator assessments for 3 survey locations in Iraq and 1 survey location in South Sudan – using StataSE, MS Excel (*joint output with Senior Data Analyst*)
- Data tables, disaggregated by (a) gender and (b) district/county, of 3 survey locations in Iraq and 2 survey locations in South Sudan – using MS Excel
- Data presentations for 2 survey locations in South Sudan – using MS PowerPoint
- Infographics for 2 survey locations in Iraq (both in English and in Arabic) and 1 survey location in South Sudan (English only) – using MS Publisher
- Data reports on key performance indicators (KPIs) for 2 quarters (Q4 2021 and Q1 2022) – using Google Analytics, MS Excel, TolaData
- In consultation: Provide assistance in survey scripting (KoBo XLS Form; ChitChat) and server maintenance for our chatbot (Linux)

**Exact deliverables are dependent on the start and end dates of the consultancy. A final determination will be made during the contracting process based on timing and availability.*

When & where

This consultancy is for a maximum of 45 days (360 hours), starting in January 2022 and can last until 30 April 2022. The assignment takes place in Utrecht, the Netherlands.

Requirements

- Bachelor or Master degree in a relevant field (Dutch: HBO or WO)
- Proficiency with basic quantitative data analysis and presentation programs (Excel, PowerPoint) is required
- Proficiency with more advanced software (e.g., SPSS, Stata, KoBo Toolbox, PowerBI, Publisher), website statistics (Google Analytics, Microsoft Clarity), or remote data collection tools (e.g., chatbot scripting, ChitChat, maintenance of Linux-based servers) would be an asset
- Excellent command of English and preferably Dutch; Arabic would be an asset
- In case of non-Dutch candidates, an existing, valid work permit for the European Union is required

Budget

The budget for this assignment is no more than €9.000,- based on a maximum of 45 days between 1 January and 30 April 2022, and €200,- per day (incl. VAT). This figure includes all costs relevant to the assignment, including travel to the PAX office in Utrecht for at least 2 days a week.

(See www.protectionofcivilians.org for details about our work.)